



## Job Announcement

Banteay Srei (Citadel of Women) is a registered Cambodian NGO with over twenty years' experience working with poor vulnerable Cambodian women and communities in rural areas to promote women in political, economic and social development. Banteay Srei evolved from the International Women's Development Agency (IWDA), an Australian NGO, and has become a leading Cambodian NGO in the areas of building women's leadership in rural areas, strengthening women's participation in local community development processes, promoting gender equality and women's rights, and increasing community action on positive gender relations and against gender-based violence.

**Banteay Srei is looking for highly qualified and dynamic candidates to fill the position of Board of Director members (for Governance and Organizational Leadership, M&E, and HR), based in Phnom Penh.**

### **Key Responsibilities:**

- To ensure that Banteay Srei complies with its By Laws and Governance Terms of Reference and any other relevant legislation or regulations relating to NGOs in Cambodia;
- To ensure that Banteay Srei pursues its objects as defined in its governing document;
- To ensure that Banteay Srei applies its resources exclusively in pursuance of its Vision, Mission and Objectives;
- To contribute actively to giving firm strategic direction to Banteay Srei; setting overall policy, defining goals and setting targets and evaluating performance against agreed targets;
- To safeguard the good name and values of Banteay Srei;
- To ensure the effective and efficient administration of Banteay Srei;
- To ensure the financial stability of Banteay Srei;
- To protect and manage Banteay Srei's property and to ensure the proper investment of Banteay Srei's funds; and
- To oversee arrangements for staff appraisals and staff development
- To actively contribute to securing funding for Banteay Srei through networking and introducing relevant partners and donors.

### **Qualifications:**

- Commitment to Banteay Srei;
- Willingness to devote the necessary time and effort;
- Strategic vision
- Good, independent judgement;
- Ability to think creatively;
- Willingness to speak their mind;
- Understanding and acceptance of the legal duties, responsibilities and liabilities of Board membership;
- Ability to work effectively as a member of a team; and
- Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Interested and qualified candidates should send applications (CV and a cover letter, and fill in Banteay Srei BoD Application Form) to Banteay Srei by email: [banteaysrei@online.com.kh](mailto:banteaysrei@online.com.kh) or office addresses in Phnom Penh: #19B, St. 145, Psar Doem Tkov, Chamkarmon, Phnom Penh. Tel: 023 216 922. Detailed job description is available on our website: [www.banteaysrei.info](http://www.banteaysrei.info). Women are strongly encouraged to apply.

**Only short-listed candidates will be contacted.**  
**Closing date: Friday 9<sup>th</sup> December, 2016 at 5:00pm**