



Re-advertisement

Banteay Srei (Citadel of Women) is a registered Cambodian NGO with over twenty years' experience working with poor vulnerable Cambodian women and communities in rural areas to promote women in political, economic and social development. Banteay Srei evolved from the International Women's Development Agency (IWDA), an Australian NGO, and has become a leading Cambodian NGO in the areas of building women's leadership in rural areas, strengthening women's participation in local community development processes, promoting gender equality and women's rights, and increasing community action on positive gender relations and against gender-based violence. **Banteay Srei is seeking for highly qualified and dynamic national staff to fill the position of 1) Team Leader (Gender and Safe House) and 2) Team Leader (Agriculture).** Both positions are based in Battam Bang Province with 30% travel to other offices when needed.

Key Responsibilities:

1) Team Leader (Gender and Safe House):

The Team Leader of Gender and Safe House will manage the implementation of Gender and Safe House Program, with particular focus on the multiple fund and donors. She/he will provide technical assistance to BS staff, CBO, GPN, YWN, YN, volunteers and partners on gender and SH related issues and proactively represent BS works at international, sub national and national technical working group and other relevant forums. She/he will be responsible for the Monitoring, Evaluation, Accountability, and Learning (MEAL) components of the assigned individual project and global MEAL in relation to Gender and Safe House which included the preparation of project monthly, quarterly, bi-annual and annual reports and project completion report for submission to the Provincial Manager. She/he is supporting staff in designing, implementing and monitoring project plans and networking with local government actors, NGOs and other relevant organizations. The Team Leader of Gender and Safe House will foster learning together with BS partners and propose new initiatives on Gender and Safe House for the growth of BS program.

Moreover, the Team Leader of Gender and Safe House is responsible for line management and support of the Community Organizers (CO), female and male counselors as well as some direct service delivery in support of COs, female and male counselors. The role includes engaging and developing the capacity of community members, supporting staff in implementing and monitoring project plans and strategies and providing staff with on-the-job training and coaching. She/he is also responsible for the management of the safe shelter for women and children. The role includes ensuring that the centre's projects and administrative requirements are met and providing overall managerial support to all team members.

In addition, she/he will work closely with Operations and Finance Department in developing and monitoring budget of assigned projects and host visitors.

Qualifications:

- **Required** at least Bachelor Degreed in Gender, public administrative, social science, counselling.
- **Required** at least 3 years experiences in case management proven experience and skills in gender, development and specifically with Gender Based Violence projects.

- Knowledge of women's rights and related laws.
- Proven experience in management at the project level (at least 2 years).
- Proven ability to produce high quality and timely monthly, quarterly, bi-annual and annual reports.
- Proven ability to lead and motivate staff in an equitable manner.
- **Required** good spoken and written English language skills.
- Demonstrated experience in project planning, budgeting and monitoring.
- **Required** good computer skills, including familiarity with Microsoft Word, Excel, Access and Email/Internet.

2) Team Leader (Agriculture):

The Team Leader (Agriculture) will manage the implementation of Sustainable Livelihood and Economic Empowerment Program, with particular focus on the multiple fund and donors. She/he will provide technical assistance to BS staff, Farmer Trainers, producer groups, agriculture cooperatives, women business cooperatives, saving groups and CBO and partners on agriculture, nutrition, WASH, DRR and proactively represent BS works at international, sub national and national technical working group and other relevant forums. She/he will be responsible for the Monitoring, Evaluation, Accountability, and Learning (MEAL) components of the assigned individual project and global MEAL in relation to sustainable livelihood and economic empowerment which included the preparation of project monthly, quarterly, bi-annual and annual reports and project completion report for submission to the Provincial Manager. She/he is supporting staff in designing, implementing and monitoring project plans and networking with local government actors, NGOs and other relevant organizations. The Team Leader (agriculture) will foster learning together with BS partners and propose new initiatives on sustainable livelihood and economic empowerment for the growth of BS program.

The Team Leader (Agriculture) is responsible for line management and support of the Community Organizers (CO) which includes engaging and developing the capacity of community members, supporting staff in implementing and monitoring project plans and strategies and providing staff with on-the-job training and coaching. She/he is also responsible for the management of the Community Agriculture Learning Centre (Demo Farm) at BS community land. The role includes ensuring that the centre's projects and administrative requirements are met and providing overall managerial support to all team members.

In addition, she/he will work closely with Operations and Finance Department in developing and monitoring budget of assigned projects and host visitors.

Qualifications:

- **Required** at least Bachelor Degreed in agriculture.
- **Required** at least 3 years experiences in management proven experience and skills in agriculture and entrepreneurship.
- Proven experience in management at the project level (at least 2 years).
- Understanding and experience in community development and economic empowerment, nutrition, WASH and DRR.

- Knowledge and experience of Participatory Approaches such as participatory rural appraisal (PRA) and appreciative inquiry (AI).
- Familiarity with advocacy and natural resource management issues.
- **Required** to produce good quality reports in a timely manner.
- Demonstrated experience in planning, budgeting and monitoring.
- **Required** good spoken and written English language skills.
- **Required** good computer skills, including familiarity with Microsoft Word, Excel, Access and Email/Internet.

Interested and qualified candidates should send applications (CV and a cover letter) to Banteay Srei by email: pfo@banteaysrei.info and copy to banteaysreingo@gmail.com or office addresses in Phnom Penh: #19B, St. 145, Psar Doem Tkov, Chamcarmon, Phnom Penh. Tel: 023 216 922. Detailed job description is available up on requested.

Only short-listed candidates will be contacted.
Closing date: 11th February, 2018 at 5:00pm